


**OFFICER DELEGATION SCHEME
RECORD OF DECISION**

TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date: 16/08/2022		Ref No: 2120	
Responsible Officer: Adrian Crook, Director of Adult Social Services and Community Commissioning			
Type of Decision (please refer to MO Guidance):			
Key	<input type="checkbox"/>	Non-Key	<input checked="" type="checkbox"/>
Freedom of Information Status: <i>(can the report go in the public domain)</i> Yes			
Title/Subject matter: Contract Award – Independent Travel Training – Adult Social Care			
Budget/Strategy/Policy/Compliance:			
(i) Is the decision within an Approved Budget?		Yes	
(ii) Is the decision in conflict with the council's policies, strategies or relevant service plans?		No	
(iii) Does the decision amend existing or raise new policy issues?		No	
(iv) Is the decision significant and/or does it meet the £100,000 threshold for recording?		No	
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]		EIA completed for Travel Policy and associated implementation plan (attached)  Equality Analysis 28 02 22.docx	

Title/Subject matter:

Approval is sought to award a one-year contract for travel training to Pure Innovations, the contract being for:

- Provision of services to support up to 20 people with Learning Disabilities and additional needs to learn how to travel independently, to enable them to enable them to attend day or leisure activity services as part of their Care Need Assessment.
- Contract period for 12 months following date of award
- Contract value for £74,900

Aligning with the introduction of the new Transport Policy for Adult Social Care Services, approval was given (reference: Operational Decision Form 2091) to proceed with the procurement of an independent travel training service, a model used with success in the Children and Young People's Service.

Following an invitation to Tender via the Chest in July; and subsequent panel evaluation exercise in line with the Councils' Contract Procedure Rules 2016, the recommendation is to award the contract to Pure Innovations.

Outcomes

To award the contract to Pure Innovations will enable people to develop new skills; and improve independence, choice, and control with regard to their travel arrangements, in line with Bury's "Let's Do It!" strategy.

Wards affected: All

Consultations: The service is to support the implementation of the new Travel Policy.

Scrutiny & Review Committee Interest:**Options considered:**

Options were considered as part of the impact assessment of the Transport Policy for Adult Social Care

Option 1 – not to proceed with the development of an independent travel training offer.

This would disadvantage Bury residents with additional needs who wish to travel to daycare or leisure services, but lack the skills to do so using public transport.

Details of Operational Decision Taken *[with reasons]:*

The Council's Community Commissioning Division for Adult Social Care (ASC) introduced an ASC Transport Policy earlier in 2022, ensuring that the Council (ASC) has a fair and consistent approach to supporting people who may require a transport element as part of their care and support package (e.g. to enable them to attend day or leisure services as part of their care and support need).

The aim of the policy is to ensure that people travel as independently and safely as possible. To support this, a one-year pilot was proposed to support 20 people with Learning Disabilities or additional needs with independent travel training, outcomes will enable independence, choice and control about how they travel safely independently on their chosen routes.

Feedback from other schemes indicates that travel training has wider benefits, in addition to supporting travel from home to an identified care need destination—feedback shows customers also gain more confidence and independence overall, leading to broader opportunities e.g. increased social contact, ability to travel to education and employment etc.

In line with the Operational Decision previously approved (reference number 2091), competitive written quotations, based upon a full quotation process, have been sought via The Chest.

Responses received were evaluated by a formal panel which consisted of: the Strategic Lead Integrated Commissioning for Learning Disability and Autism and an Integrated Commissioning Officer: using the tool developed by the Council's procurement team. The panel recommends that the contract is awarded to Pure Innovations, given information evaluated on quality and costs.



Due diligence checks have been completed by the Council's financial team on the company's financial standing.

Funding:

A sum of £74,900, has been identified to procure the scheme using existing revenue budget.

Outcomes

The award of the contract to Pure Innovations will enable people to have an increased amount of independence, choice, and control with regard to their travel arrangements, in line with Bury's "Let's Do It!" strategy.

Decision made by:	Signature:	Date:
Executive Director – Strategic Commissioning		18 August 2022
Members Consulted [see note 1 below]		
Cabinet Member		1 August 2022
Opposition Spokesperson		

Notes

1. Where, in accordance with the requirements of the Officer Delegation Scheme, a Chief Officer consults with the appropriate Cabinet Member they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained if required, to confirm that he/she has been consulted. Please refer to the MO Guidance.
2. **This form must not be used for urgent decisions.**
3. Where there is any doubt, Corporate Directors should err on the side of caution and seek advice from the Council's Monitoring Officer.